



**WILLOWS UNIFIED SCHOOL DISTRICT  
Office of the Superintendent**

**Management Report**

**DATE:** August 1, 2024

**AGENDA TOPIC:** 2024 CARS (Consolidated Application and Reporting System)\* Spring collection

**PRESENTER:** Scott J. Booth, Director of Curriculum, Instruction & Assessment

**BACKGROUND INFORMATION:**

In the spring, each Local Educational Agency (LEA) must submit a CARS Spring collection to document participation in specified programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. The documents included: 2022-23 Expenditure Reporting (24 month); 2023-24 End of Year Reporting; and 2024-25 Application for Funding (Assurances, Certifications, and Application for Funding).

*\*The new reporting system (Consolidated Application and Reporting System – CARS...formerly the ConApp), includes the submission of the reports in two parts: Winter and Spring.*

**RECOMMENDATION:**

Approval of the CARS Spring collection assures funding to the district and schools for supplemental programs/services to staff and students. Approval is recommended.



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## 2022–23 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2024.

Required fields are denoted with an asterisk (\*).

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2022–23 Title II, Part A allocation:	\$62,939	
* Transferred–in amount:	0	
* Transferred–out amount:	0	
2022–23 Total allocation:	\$62,939	<input type="button" value="Recalculate"/>

### Professional Development Expenditures

* Professional development for teachers:	14544
* Professional development for administrators:	0
* Consulting/Professional services:	0
* Induction programs:	17600
* Books and other supplies:	343
* Dues and membership:	0
* Travel and conferences:	0

### Personnel and Other Authorized Activities

* Certificated personnel salaries:	
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17359

* Classified personnel salaries:	0
* Employee benefits:	3726
* Developing or improving an evaluation system:	1500
* Recruitment activities:	0
* Retention activities:	0
* Class size reduction:	0

**Program Expenditures**

* Direct administrative costs:	0
* Indirect costs:	7867
* Equitable services for nonprofit private schools:	0
Total expenditures:	\$62,939 <input type="button" value="Recalculate"/>
2022–23 Unspent funds:	\$0

*Last Saved: Scott Booth (sbooth), 6/28/2024 10:54 AM, Draft*

Alice Ng (Fiscal), Division Support Office | [ANg@cde.ca.gov](mailto:ANg@cde.ca.gov) | 916-323-4636  
Lisa Fassett (Program), Professional Learning Support & Monitoring Office | [L.Fassett@cde.ca.gov](mailto:L.Fassett@cde.ca.gov) | 916-323-4963  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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## 2022–23 Title III English Learner YTD Expenditure Report, 24 Months

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A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2024.

Required fields are denoted with an asterisk (\*).

**Data saved successfully as a draft.**

### Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students. Refer to the Program Information link above for required and authorized EL student program activities. Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2022–23 Title III EL student program allocation:	\$39,278	
* Transferred-in amount:	0	
2022–23 Total allocation:	\$39,278	<input type="button" value="Recalculate"/>

#### Object Code - Activity

* 1000–1999 Certificated personnel salaries:	0
* 2000–2999 Classified personnel salaries:	28702
* 3000–3999 Employee benefits:	10576
* 4000–4999 Books and supplies:	0
* 5000–5999 Services and other operating expenditures:	0
* Direct administrative costs (amount cannot exceed 2% of the student program	0

allocation plus transferred-in amount):

\* Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs):

0

Total year-to-date expenditures:

\$39,278

2022-23 Unspent funds:

\$0

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Annie Abreu Park, Language Policy and Leadership Office | [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov) | 916-319-9620  
Geoffrey Ndirangu, Language Policy and Leadership Office | [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov) | 916-323-5831  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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## 2023–24 Title I, Part A Notification of Authorization of Schoolwide Program

This form provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program.

Required fields are denoted with an asterisk (\*).

**NOTE: Your local educational agency (LEA) has previously certified this data collection form as official. One or more other data collection forms may be dependent on this data collection form. Please be aware that if a change is saved and this data collection form is certified again, it may cause dependent data collection forms to become certified-obsolete and your LEA may have to revise and resubmit those dependent data collection forms, as well.**

School Name	School Code	Authorized SWP	Low Income %	Local Board Approval Date SWP Plan (MM/DD/YYYY)	Local Board Approval Date SWP Waiver (MM/DD/YYYY)
Murdock Elementary	6007603	<input checked="" type="checkbox"/>	82.37	06/14/2001	06/14/2001
Willows Community High	1130038	<input checked="" type="checkbox"/>	79.25	06/14/2001	06/14/2001
Willows High	1132851	<input checked="" type="checkbox"/>	78.74	03/05/2003	03/05/2003
Willows Intermediate	6007611	<input checked="" type="checkbox"/>	76.19	03/05/2003	03/05/2003

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## 2023–24 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2023 through June 30, 2024.

Required fields are denoted with an asterisk (\*).

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2023–24 Title II, Part A allocation:	\$73,678	
* Transferred–in amount:	0	
* Transferred–out amount:	0	
2023–24 Total allocation:	\$73,678	<input type="button" value="Recalculate"/>

### Professional Development Expenditures

* Professional development for teachers:	10891
* Professional development for administrators:	3824
* Consulting/Professional services:	0
* Induction programs:	27600
* Books and other supplies:	81
* Dues and membership:	0
* Travel and conferences:	0

### Personnel and Other Authorized Activities

\* Certificated personnel salaries:

19200

* Classified personnel salaries:	0
* Employee benefits:	2815
* Developing or improving an evaluation system:	1900
* Recruitment activities:	0
* Retention activities:	0
* Class size reduction:	0

**Program Expenditures**

* Direct administrative costs:	0
* Indirect costs:	7367
* Equitable services for nonprofit private schools:	0
Total expenditures:	\$73,678 <input type="button" value="Recalculate"/>
2023–24 Unspent funds:	\$0

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Alice Ng (Fiscal), Division Support Office | [ANG@cde.ca.gov](mailto:ANG@cde.ca.gov) | 916-323-4636  
Lisa Fassett (Program), Professional Learning Support & Monitoring Office | [L.Fassett@cde.ca.gov](mailto:L.Fassett@cde.ca.gov) | 916-323-4963  
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## 2023–24 Title III English Learner YTD Expenditure Report, 12 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2023 through June 30, 2024.

Required fields are denoted with an asterisk (\*).

**Data saved successfully as a draft.**

### Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.  
Refer to the Program Information link above for required and authorized EL student program activities.  
Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2023–24 Title III EL student program allocation:	\$35,297	
* Transferred-in amount:	0	
2023–24 Total allocation:	\$35,297	<input type="button" value="Recalculate"/>

#### Object Code - Activity

* 1000–1999 Certificated personnel salaries:	0
* 2000–2999 Classified personnel salaries:	25764
* 3000–3999 Employee benefits:	9533
* 4000–4999 Books and supplies:	0
* 5000–5999 Services and other operating expenditures:	0
* Direct administrative costs (amount cannot exceed 2% of the student program	0

allocation plus transferred-in amount):

\* Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs):

0

Total year-to-date expenditures:

\$35,297

2023–24 Unspent funds:

\$0

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Annie Abreu Park, Language Policy and Leadership Office | [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov) | 916-319-9620  
Geoffrey Ndirangu, Language Policy and Leadership Office | [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov) | 916-323-5831  
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## 2023–24 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

*Required fields are denoted with an asterisk (\*).*

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### Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

### Homeless Liaison Contact Information

\* Homeless liaison first name: Scott

\* Homeless liaison last name: Booth

\* Homeless liaison title: Director of Curriculum, Instruction, and Assessment

\* Homeless liaison email address: sbooth@willowsunified.org  
(Format: abc@xyz.zyx)

\* Homeless liaison telephone number: 530-934-6600  
(Format: 999-999-9999)

Homeless liaison telephone extension: 8101

\* Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education: 0.50  
(Format: 0.00)

### Homeless Liaison Training Information

\* Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years:  No  Yes

Has the homeless liaison provided training to the following personnel:

Principals and other school leaders:  No  Yes

Attendance officers and registrars:  No  Yes

Teachers and instructional assistants:  No  Yes

School counselors:  No  Yes

### Homeless Education Policy and Requirements

\* Does the LEA have a written homeless education policy:  No  Yes

No policy comment:  
Provide an explanation why the LEA does not have a homeless education policy.  
(Maximum 500 characters)

Date LEA's board approved the homeless education policy: 06/15/2023 (ex. MM/DD/YYYY)

\* Does the LEA meet the above federal requirements:  No  Yes

Compliance comment:  
Provide an explanation why the LEA does not comply with federal requirements.  
(Maximum 500 characters)

### Housing Questionnaire Identifying Homeless Children

\* Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth:  No  Yes

Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth:  No  Yes

Is the housing questionnaire made available in paper form:  No  Yes

Did your LEA administer the housing questionnaire to all student body during the school year:  No  Yes

### Title I, Part A Homeless Expenditures

2023–24 Title I, Part A LEA allocation: \$508,544

2023–24 Title I, Part A direct or indirect services to homeless children reservation: \$1,000

Amount of 2023–24 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children: 8500

Homeless services provided:  
(Maximum 500 characters)

Transportation to and from temporary living quarters using district staff and vehicles, materials, and supplies to homeless students to ensure they were able to participate in learning and attend school.

No expenditures or encumbrances comment:  
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services.  
(Maximum 500 characters)

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[Leanne Wheeler, Integrated Student Support and Programs Office | LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov) | 916-319-0383  
[Karmina Barrales, Integrated Student Support and Programs Office | KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov) | 916-327-9692  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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### 2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. Before continuing to certify any data, you must submit the information below. You will only be prompted for this information once per fiscal year. A complete list of legal and program assurances for the fiscal year can be viewed by selecting the Program Information link in this form. Once submitted, the Certification of Assurances will be available under Reports for printing purposes.

Required fields are denoted with an asterisk (\*).

**Success**

#### Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

\* Authorized Representative's Full Name: Scott J Booth  
\* Authorized Representative's Title: Director of Curriculum, Instruction & Assessment  
\* Authorized Representative's Signature Date: 06/28/2024 (ex. MM/DD/YYYY)

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## 2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

Required fields are denoted with an asterisk (\*).

### Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

\* The authorized representative agrees to the above statement:  No  Yes

Authorized Representative's Full Name: Scott J Booth

Authorized Representative's Title: Director of Curriculum, Instruction & Assessm

Authorized Representative's Signature Date: 06/10/2024 (ex. MM/DD/YYYY)

Comment:  
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)

Save

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Miguel Cordova, Title I Policy, Program, and Support Office | [MCordova@cde.ca.gov](mailto:MCordova@cde.ca.gov) | 916-319-0381  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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### 2024–25 LCAP Federal Addendum Certification

Required fields are denoted with an asterisk (\*).

#### Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

#### Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

**County Office of Education (COE) or District:** 10/06/2023 (ex. MM/DD/YYYY)

For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP

**Direct Funded Charter:** Enter the adoption date of the current LCAP (ex. MM/DD/YYYY)

\* Authorized Representative's Full Name: Scott J Booth

\* Authorized Representative's Title:

Director of Curriculum, Instruction & Assessment

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Local Agency Systems Support Office | [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov) | 916-323-5233  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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### 2024–25 Application for Funding

Required fields are denoted with an asterisk (\*).

**NOTE: Your local educational agency (LEA) has previously certified this data collection form as official. One or more other data collection forms may be dependent on this data collection form. Please be aware that if a change is saved and this data collection form is certified again, it may cause dependent data collection forms to become certified-obsolete and your LEA may have to revise and resubmit those dependent data collection forms, as well.**

#### Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that   
the Local Board has approved the  
Application for Funding for the listed fiscal  
year:

#### District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that   
parent input has been received from the  
District English Learner Committee (if  
applicable) regarding the spending of Title  
III funds for the listed fiscal year:

#### Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

\* **Title I, Part A (Basic Grant):**  No  Yes  
ESSA Sec. 1111 et seq.  
SACS 3010

\* **Title II, Part A (Supporting Effective Instruction):**  No  Yes  
ESEA Sec. 2104  
SACS 4035

\* **Title III English Learner:**  No  Yes  
ESEA Sec. 3102  
SACS 4203

\* **Title III Immigrant:**  No  Yes  
ESEA Sec. 3102  
SACS 4201

\* **Title IV, Part A (Student and School Support):**  No  Yes  
ESSA Sec. 4101  
SACS 4127

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Consolidated Application Support Desk, Education Data Office | [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov) | 916-319-0297  
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## 2024–25 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

Required fields are denoted with an asterisk (\*).

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In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

### Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred

Y2: timely and meaningful consultation did not occur

Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s):

No  Yes

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

Save

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Sylvia Hanna, Title I Policy, Program, and Support Office | [SHanna@cde.ca.gov](mailto:SHanna@cde.ca.gov) | 916-319-0948  
Rina DeRose, Title I Policy, Program, and Support Office | [RDeRose@cde.ca.gov](mailto:RDeRose@cde.ca.gov) | 916-323-0472  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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## 2024–25 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

Required fields are denoted with an asterisk (\*).

**NOTE: Your local educational agency (LEA) has previously certified this data collection form as official. One or more other data collection forms may be dependent on this data collection form. Please be aware that if a change is saved and this data collection form is certified again, it may cause dependent data collection forms to become certified-obsolete and your LEA may have to revise and resubmit those dependent data collection forms, as well.**

### Estimated Allocation Calculation

Estimated English learner per student allocation:	\$130.25	
* Estimated English learner student count:	275	
Estimated English learner student program allocation:	\$35,819	<input type="button" value="Recalculate"/>

#### Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

### Budget

- \* Professional development activities: \$0
- \* Program and other authorized activities: \$0

* English Proficiency and Academic Achievement:	\$35,819
* Parent, family, and community engagement:	\$0
* Direct administrative costs: (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
* Indirect costs: (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget:	\$35,819

Last Saved: Scott Booth (sbooth), 6/28/2024 11:31 AM, Certified

[Annie Abreu Park, Language Policy and Leadership Office | AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov) | 916-319-9620  
[Geoffrey Ndirangu, Language Policy and Leadership Office | GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov) | 916-323-5831  
 General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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 1430 N Street  
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**EDUCATION**

## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Willows Unified (11 62661 0000000)

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### 2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

*Required fields are denoted with an asterisk (\*).*

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

\* 2024–25 Request for authorization:  No  Yes

LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system:  
(Maximum 500 characters)

We certify.

*Last Saved: Scott Booth (sbooth), 6/26/2024 11:22 AM, Draft*

Hilary Thomson, Fiscal Oversight and Support Office | [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov) | 916-323-0765  
General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297



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## Certify Data

If a data collection form has been saved to a draft status, then it may be ready to be certified and a box will populate in the Certify column for the form. To certify one or more forms, select the appropriate boxes, then select the Certify Submissions option. To select all forms listed as available to certify, select the Select All option, which will auto-select all the Certify boxes, then select the Certify Submissions option.

Note: Depending on the number of forms selected and the size of your local educational agency (LEA), it may take a few minutes for the system to run validation checks and complete the certification request for some or all of the selected data collection forms and/or to produce a list of errors that are preventing certification of one or more data collection form.

Fiscal Year	Description	Deadline	Status	Certify
2022-23	<a href="#">Title II, Part A Fiscal Year Expenditure Report, 24 Months</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2022-23	<a href="#">Title III English Learner YTD Expenditure Report, 24 Months</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2023-24	<a href="#">Title I, Part A Notification of Authorization of Schoolwide Program</a>	1/15/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2023-24	<a href="#">Title II, Part A Fiscal Year Expenditure Report, 12 Months</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2023-24	<a href="#">Title III English Learner YTD Expenditure Report, 12 Months</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2023-24	<a href="#">Homeless Education Policy, Requirements, and Implementation</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2024-25	<a href="#">Certification of Assurances</a>	6/30/2024	Certified sbooth, 6/28/2024 11:25 AM	
2024-25	<a href="#">Protected Prayer Certification</a>	6/30/2024	Certified sbooth, 6/28/2024 11:26 AM	
2024-25	<a href="#">LCAP Federal Addendum Certification</a>	6/30/2024	Certified sbooth, 6/28/2024 11:25 AM	

2024-25	<a href="#">Application for Funding</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2024-25	<a href="#">Nonprofit Private School Consultation</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2024-25	<a href="#">Title III English Learner Student Program Subgrant Budget</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success
2024-25	<a href="#">Substitute System for Time Accounting</a>	6/30/2024	Certified sbooth, 6/28/2024 11:31 AM	Success

Select All    Reset    Certify Submissions

General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

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